To

<u>Sub</u>: <u>Forwarding of Resume.</u>

Respected Sir / Madam,

I have done **Bachelor in Computer Applications** from **SVSD PG College Bhatoli (Una)** in August 2010. I have done **Master in Network Administration** from **Jetking** Hamirpur . I intend to bring this experience to the benefit of your company and prove to be an asset to your company in a short span.

Currently working as Assistant Team Leader and handling service and support team of Hms.Before this role i was working as Business Analyst(Senior System Analyst) I consider myself a resourceful, innovative and flexible person. My other strengths are being versatile, confidence & being goal oriented.

I look forward to hearing from you. I can be contacted at address and contact number mentioned below.
Thanking you in anticipation.

(Vivek Sharma)

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INDIA

CURRICULUM VITAE

VIVEK SHARMA

M.N.A(Master in network administration) , B.C.A.

Permanent Address

S/o Sr. Hem Raj
Vill Harma Po .Baliah
Teh Barsar
Distt Hamirpur
Pin code: 174305
Himachal Pradesh

E- mail

Vivekagnihotri2032@gmail.com

Contact No.

Mob. : 988099756 8219734146

Personal Information

Name   : Vivek Sharma
Father's name: Sr. Hem Raj
Date of Birth   : 10th May 1987
Sex   : Male
Nationality   : Indian
Marital Status : Married

OBJECTIVE

Seeking an opportunity in an esteemed organization in order to utilize my full potential and develop it further to strengthen organization performance and pride and enhance my capabilities too.

CAREER IN SOFTWARE INDUSTRY

I would like to make best use of my acquired skills with an opportunity to improve on the same, and contribute to the growth of the firm in every way I can.

ACADEMIC PROFILE

➢ B.C.A with 60.00% from SVSD Post Graduate College (Una) Affiliated to Himachal Pradesh University Shimla.

➢ 10+2th with 54.00 % from GSSS Lathaini affiliated to H.P Board Dharmsala ;

➢ 10th with 55% from DAV Public School Lathaini. affiliated to H.P Board Dharmsala.

TECHNICAL PROFILE

➢ I have completed B.C.A.with 60.00% from SVSD Post Graduate College Bhatoli Una affiliated to Himachal Pradesh University Shimla.

➢ One year Diploma From Jetking Hamirpur.

➢ Presently I am working in Allengers infotech Pvt Ltd in Chandigarh as System Analyst .

➢ I have implemented HMS software of Allengers more than 10 Hospital in 2013.

➢ Implemented Smart Campus Software In Educational Organization in 2011- 12.

➢ Achieved Best New Comer Award For year 2013 in Allengers.

➢ Documentation for site readiness, Gap analyses, Sign Off, User Training document.

➢ Client Handling Experience, Proper Training For user through telephonically or at onsite.

➢ Proper Revert back to client in given time at the completion of projects. Implemented More than 20 hospital and in 6 Medical colleges HMS software...

➢ Late Hour working when onsite with users and with Doctors.

➢ Analysis of User requirement , Proper Implementation of Project.User Acceptence Test,Impact Analysis .

Projects Details (HMS,LIS,RIS)

1. Name: Patient Management Module (LIS,RIS)

Objective: ThIs module contains total information from Registration of patient in opd and in ipd. Lab Reporting, Radiology Reporting is done from this module, Patient Discharge summary, Diseases code, Ward room Occupancy, Doctor wise patient reports etc ,Online Doctor Prescription are done .

2. Name: Inventory

Objective: It contains all the item details of Pharmacy , General store, Non Medical store. Purchasing of new goods, Issue of material in various department from main store to department or vice versa. Tax wise sale, Tax wise purchase, sale of Medicines to patients, return of medicines, due amount of patients, Creation of kit etc. Supplier wise purchase sale, Expiry items detail etc .All the details are contained in this Module.

3. Name: Finance.

Objective: All the billing part of patients handled from this Module. Receipt of patients of lab test, Surgery payment, due payment etc. A ll the payments are handeled from this Module. Automatic Generation of vouchers are present in this module. Once receipt generated from Billing station a automatic voucher is generated for every receipt. Balance sheet, Profit & Loss report, Trial Balance,etc all the Accounting process are present in this section.

4. Name: Human Resource Management

Objective: The objective of the Project is to make all the data of employees in software. Attendance of all the employee will be punched in Biometric machine and then the data will be transferred to HMS software automatically. Once salary structure is defined Automatic salary will be generated from software. All salary generated, Employee PF, GPF ESI , LOAN,DEDUCATION, ALLOWANCE etc are present

5. Name: Clinical Services, Support services.

Objective: This module contain all remaining process which are done in Healthcare Ambulance Management, Waste management, Mortuary, Icu, Maintenance etc.Proper working is handled from this module of above defined departments. Case history of patients, Nursing Prescription etc present

Last Projects Details (Smart Campus Erp)

1. Name: Account Management System

Objective:

The objective of the Project is to manage Account System of College

2. Name: Smart Campus 3.0

Objective:

The objective of the Project is to convert the Campus into Smart Campus. Complete system of College/Institute (s) will be computerize and Online

3. Name: Time Attendance

Objective:

The objective of the Project is to make a attendance of all the staff of the organization online through the technology of Biometric machines.

4. Name: Library

Objective:

The objective of the Project is to make the all the working regarding library online such as issue of books/return of books or search of books ,library fine etc all work will be online .

5. Name: Gate Admin

Objective:

The objective of this project is to make the entry's of all the visitors in the campus online through the Gate.

Hobbies

➢ Interacting with people
➢ Net surfing
➢ Listening Music

Strengths

➢ Positive Attitude
➢ Quick Learner
➢ Problem solving skills
➢ Accept all challenges of my life.

Language Known

➢ English
➢ Hindi
➢ Punjabi

TECHNICAL CREDENTIALS

➢ **Operating Systems** : MS Windows

➢ **Server** : Window Server 2008

➢ **Networking** : LAN, WAN

➢ **Database Management** : SQL Server

System Access.

➢ **Software Installations** : NFC card Readers, Biometric Fingerprint machines Selvy Photo Printer.

DECLARATION

This is hereby informing you that all the information I have provided above are true according to best of my knowledge.

Place : Chandigarh   **(Vivek Sharma)**
Date :