**MUKESH KUMAR SINGH **

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**CAREER OBJECTIVE**

“Seeking a responsible job with an opportunity for professional challenges”

I want a highly rewarding career where I can use my skills and knowledge for organizational and personal growth. **To solve problems in an effective/creative manner in a challenging position.**

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Young, energetic & result oriented, Bachelor of Technology , last worked with **Vayam Technologies, India** as a Network and Desktop support Engineer. Currently working with **Skyward Aviation Pvt. Ltd.** As a System Administrator. Successful in maintaining business relationships with clients by resolving their technical issues. Adroit at analyzing the organizational requirements, highly ethical and discreet.

* Extended expertise in managing & executing various technical service related issues
* Friendly with an upbeat attitude.
* Ability to motivate and provide effective guidance to perform at expected service standards.
* Willing to relocate

**WORK EXPERIENCE**

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# Skywards Aviation Pvt. Ltd.

# Skyward Aviation is a private jet charter service located at Chandigarh International Airport, India.

# Skyward Aviation is one of the few companies in India to qualify technically for grant of license by Airport Authority of India for offering its ground-handling services to more than 20 brands for their private charters.

# Profile: System Administrator

Dec 2016 to Present

**Responsibilities:**

* Installing, configuring and maintaining Operating Systems, Application Software, Anti-Viruses & Hardware through Network Image with Configuration tools.
* Improving the bandwidth at the time of Down-Time.
* Troubleshoot all type problems regarding Windows/Devices.
* Patching all the services appeared in monthly vulnerability scans and make sure to keep the desired Uptime.
* Configuring & Troubleshooting Network Printers.
* Hardware support of IT Devices with the help of respective vendor.
* Microsoft Outlook 2010 & 2013.
* Testing of all office software's and web links for windows 10.
* Maintaining Asset Record of all IT devices.
* Remote support to users in India & Abroad using Skype for business.
* Providing directory access to users for different file sharing as per request on different servers after approval from concerned managers.
* Troubleshooting Network level problems like link monitoring, raising 1st instance ticket with ISP and coordination with vendor to restore the services at site.
* Mail Configuration on phones and managing their accounts.
* Uses MS Outlook 2007, 2010 & 2013 as Mailing Client.
* Managing user profile creation and user rights management.
* Managing all the IT assets.
* Handling the Video Conferencing System.
* Providing backup to the server on weekly, monthly and quarterly.
* Remote support to field employees on requirements using remote management.
* Configuration on Domain
* Providing hardware support (Laptops, Desktops, VC Devices, Projectors, Music devices and data cards.)
* User friendly with all smart phones devices and all version of windows.

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# Vayam Technologies, India

Vayam Technologies Ltd. is a global technology services company that operates through 45 locations across India. We help businesses and consumer products to set up networks and manage IT infrastructure needs (whether stand-alone, cloud or mobile-enabled). As part of our strategy for the future, we have partnered with various Fortune 100 companies in a bid to assist their business and organizational landscape. Since our inception in the year 2001, Vayam has imbibed the ‘Power of We’ in our IT services and solutions. Our portfolio includes prominent corporate and government clients from around the world, including the USA, Norway, Amsterdam, London, Singapore, Dubai and India.

# Profile- Desktop and Network support

March 2015 to Dec 2016

**Responsibilities:**

* Providing Technical Support to Chandigarh police.
* VPN setup and configuration.
* Handling Anti-Virus Symantec Endpoint protection.
* Handling the LAN and Configuring on Domain.
* Troubleshooting of Windows 7.
* Configuration of N/w and LAN Printers.
* Configuring Outlook 2007 & 2010.

**PROJECTS and TRAININGS**

* CCNA training (Hardware and networking) 8th Semester of Bachelor of Technology
* Telecommunication training BSNL in 4th semester of Bachelor of Technology
* "Repair and Maintenance of Computer System"

**EDUCATION**

|  |  |  |
| --- | --- | --- |
| Bachelor Of Technology  (Electronics and Communications)  **Year 2011- 2015** | **Swami Parmanand college of Engineering and Technology**  **-Affiliated from Punjab Technical University, India** | **69.48%** |
| Senior Secondary School Examinations  **Year- 2009** | **Maniar Inter College – Uttar Pradesh, India** | **66.8%** |

**HOBBIES**

• listening to all kinds of music, Dance, cooking, travelling, social networking, socializing in person, caring for animals, volunteering for awareness.

**PERSONAL INTEREST**

Social get together, Travelling, Computer, New technologies.

**STRENGTH AND WEAKNESS**

**Strength:** I am a quick learner and a good Team Player.

**Weakness:** I am very helpful and can not see anyone in trouble.

**REWARDS**

* Appreciation letter as employee of the month by my current company ‘Travelsmart.in’ for handling maximum cases for the client successfully.
* Participated and got certification in NSS camp organized by the college.

**PERSONAL DETAILS**

* E mail: mukeshsolanki12375@gmail.com
* Nationality: Indian
* Language Known: English, Hindi and Punjabi (Writing / speaking)
* D. O. B: January 01, 1993
* Age: 24 years
* +918591568914 ,+917888346230
* Passport No. P7541770
* Notice Period- 15 days
* Work Experience: 3 years 7 month
* Marital status-Single
* Permanent address-VPO-Rampur, District-Ballia, State-U.P.(277207) i

I hereby declare that the details mentioned above are true to the best of knowledge.

Date:

**Mukesh Kumar Singh**