

KARANDEEP SINGH
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OBJECTIVE

Seeking a challenging position in a good organization where I can apply my knowledge to the best of my ability thereby benefitting the organization and also helping me to grow in my career.

EXPERIENCE& RESPONSIBILITIES

- Assistant IT Manager with Raphe mPhibr Pvt. Ltd. from March 2020 to till date.
 - ✓ Hands on Cyberoam CR35ing Firewall, NAS Qnap RAID 5, Administration control on UBUNTU, Mac, Windows, Wireless cameras, Networking – Routing/Switching.
- Indospirit Distribution Pvt. Ltd., as IT Executive - L2 from August 2019 to March 2020.
 - ✓ Handling Windows Server (user rights, drive access, data access and privacy), Network storage(URbackup), maintaining and design LAN/WLAN, Installation and configuration of laptops and Desktops, on ticket/call troubleshooting and support to all HO, BO, RO on remote or physical visit as required to solve the problem.
 - ✓ CCTV (DVR) installation/maintenance, Biometric Attendance, Hardware/ Software support, infrastructural IT understanding and support.
- Worked as Network Administrator in “Alpine Convent School” Sec38 Gurugram from December 2016 to July 2019.
 - ✓ Support Computer Hardware/ Software, Networking Routing-Switching, Installation, Configuration, troubleshooting daily issues related desktop level SW/HW & Network Problems.
 - ✓ Administration work related PRO, Occasional management, Discipline, arrangements as required in organisation, support in management.
- Worked as Lab Assistant (IT engineer) in “Guru TeghBahadur Polytechnic Institute” on Regular Basis from Sep 2015 to December 2016.
 - ✓ Desktop level support in Computer Labs.
 - ✓ Assistance to Lecturers and HODs related classes and Personal Lectures.
- Worked as System Executive in “Ministry of Corporate Affairs at Shastri Bhawan” on Contractual Basis from Sep 2014 to August 2015. (Experience in Administration).
 - ✓ Assistance to DD, SO, AD level officers and office work related section.
 - ✓ Support in IT.

Total Experience: 3+ Years

EDUCATIONAL QUALIFICATIONS

2016-2019	:	Master's Degree of Computer Application (PG) from BVDU
2010-2013	:	Bachelor Degree of Computers Application (BCA) from PTU
2010-2012	:	Advance Diploma in Software Engineering
2009-2010	:	Senior Sec. School Certificate (10+2th) from CBSE
2007-2008	:	Secondary School Certificate (10th) from CBSE

COMPUTER KNOWLEDGE/SKILL-SET

Operating System	:	Linux, Windows server 2012, Windows 10, 8, 7, Mac.
Packages Known	:	MS office (Word, Excel (Advance), P. Point, Access), Outlook, Tally 9
Programming Languages	:	VB 6.0, C++, C, and HTML.

Hardware/ Networking

- ✓ Working Knowledge of Wifi, LAN, WAN Network, Routing/Switching/Topologies.
- ✓ Experience of CCTV surveillance (Wireless & IP Cameras over NVR& DVR), Biometric Attendance Machine, Automatic Hoorter, Fire Alarm, Bells, GPS tracking.
- ✓ Maintenance and troubleshooting of all the computer accessories (System, laptops, Printers, CPU, Hard disk, Monitor,etc)
- ✓ Operations and Maintenance of Smart-Boards with ultra short Projectors.

PERSONAL DETAILS

• Father's name	:	Sh. Dilbagh Singh
• Date of Birth	:	04th October 1991
• Sex	:	Male
• Marital status	:	Unmarried
• Nationality	:	Indian
• Language Known	:	Punjabi, Hindi, English etc.

I hereby declare that all the data give above are true, complete and correct to the best of my knowledge & belief.

Date:

Place:

(Karandeep Singh)