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| Amit Doda | Ph No. : 9041667980  Email id: amitdoda02@gmail.com |

Experience Summary

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| * Having over 6 years of work experience with Indiabulls housing finance ltd, Renovision Automation Services Pvt. Ltd (A Franchisee of WIPRO INFOTECH) and IMSI India Pvt. Ltd (A Franchisee of IBM) * In Hardware (HP 8000 Elite, 7400 Elite, HP DX2480MT, Lenovo, IBM, Laptops: HP, Lenovo) and Software (Windows XP, Windows 7 Professional & Ultimate, Lotus Notes Client 8.5, MS Office: Word, Excel, PowerPoint, Microsoft Outlook, Outlook Express.) * Experience in trouble shooting and Installation of Operating System like Microsoft Windows, Outlook, Lotus Notes Client, wireless Devices, IP Phones and Blackberry Application. * Application testing * Experience in trouble shooting of Hardware like Desktop, Laptops, and Printers etc. * Very good team player, quick and ardent learner with good analytical skill. * Exceptional interpersonal and communication skills within the team. * Ability to motivate the associate team members and work with full co-ordination. |

Job Profile:

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| **Company** | **Job Profile** | **Date of Joining** | **Experience** |
| Indiabulls Housing finance ltd. | Desktop Engineer | Aug 2018 to Present | 1.8 Years |

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| **Company** | **Job Profile** | **Date of Joining** | **Experience** |
| IMSI India Pvt. Ltd. (A Franchisee of IBM) | Engineer (Level-2) | Dec 2017 to Aug 2018 | 8 Months |

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| **Company** | **Job Profile** | **Date of Joining** | **Experience** |
| Renovision Automation Services Pvt. Ltd. - (A Franchisee of WIPRO INFOTECH | Engineer (Level-1) | 20th May 2013 to Nov 2017 | 4.6 years |

Technology Experience

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| Technology | Tools Used |
| Operating System | Microsoft Windows |
| Software | Microsoft Outlook Express, IBM Lotus Notes Client |
| Hardware | Desktop, Laptop, Printers |
| Tools | Remote Desktop Protocol, IBM Lotus Notes, Microsoft Office Suit |

Career Profile

Renovision Automation Services Pvt. Ltd. - (A Franchisee of WIPRO INFOTECH)

Project 1

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| --- | --- |
| Client Name:  Project Title:  Position: | HMEL (HPCL Mittal energy limited)-(Remote Support Engineer)  HMEL (HPCL Mittal energy limited)  DL-1 |

Responsibilities Include:

* Install Support and Troubleshooting for Operating System like Microsoft window.
* Install Support and Troubleshooting of Microsoft Outlook ,Outlook Express
* Looking and ensure the smooth working of application.
* Also working with basic internetworking operations like printer sharing, Distributed file sharing system and also control access of resources.
* Prepare asset inventory sheet of each branch.
* Troubleshooting with wireless Devices, IP Phones and Blackberry Application
* Install Support, configuring and Troubleshooting of printers.

Project 2

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| --- | --- |
| Client Name:  Project Title:  Position: | IFFCO-TOKIO General Insurance Co. Ltd.- (Remote Support Engineer)  IFFCO-TOKIO General Insurance Co. Ltd.  DL-1 |

Responsibilities Include:

* Install & Troubleshooting for Operating System like Microsoft window 7, 8 & xp.
* Install, Support and Troubleshooting of Outlook 2010, 2007, Outlook Express, Lotus Notes Client 8.5.
* Support for working company applications.
* Track of all customers Request & resolved them in a given Time fixed by Company.
* Maintain IT Assets of Branch including the sub Branches came under the region.
* Installation and Troubleshooting of printers.

Project 3

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| Client Name:  Project Title:  Position: | Fluor Daniel India Private Limited  Fluor Daniel  DL-2 |

Responsibilities Include:

* Install & Troubleshooting for Operating System like Microsoft window 7, 8 &xp.
* Install, Support and Troubleshooting of Outlook 2010, 2007, Outlook Express and Window Live mail, Lotus Notes Client.
* Testing of applications.
* Responsibility of all customers Request & resolved them in Time fixed by Company.
* Active directory (User creation, Password policy, OU creation).

Project 4

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| Project Title: | Indiabulls housing finance limited |

Responsibilities:

. Handling all IT Operation of One Full Zone

* Active directory (User creation, Password policy, OU creation) and provided access.
* Support of Company applications.
* Responsibility of all customers Request & resolved them in Time fixed by Company.
* Active directory and provide access to user in domain

Qualifications

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| QUALIFICATION | INSTITUTION | BOARD/ UNIVERSITY | CGPA / %AGE |
| B.Tech(E.C.E) (2012) | Baba Farid College of Engineering & Technology | Punjab Technical University | 71 |
| Higher Secondary (12th) (2008) | Govt. Sen. Sec. School | Punjab School Education Board | 62 |
| Senior Secondary (10th) (2006 ) | Vikas Model School, | Punjab School Education Board | 70 |

Personal Details

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| Current Address | House No 311, Market Road, Sector 22, Gurgaon. |
| Permanent Address | #7455,Street No.-6,Patel Nagar, Abohar, Distt -Fazilka(Punjab) |
| Nationality | Indian |
| Date of Birth | May 2, 1991 |
| Marital Status | Unmarried |
| Languages Known | English, Hindi, Punjabi |