**CURRICULUM VITAE**

**KANCHAN SHARMA**

**Technical Content Writer / Editor**

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**About Me-**

A positive, goal-oriented individual with excellent verbal and written communication skills and a flair for organizing content, material and methods. Seeking professional growth opportunities to utilize my writing abilities to contribute in the technical and educational industry, leading to creative satisfaction. Additionally, have a strong bent of mind for creative writing in both Hindi & English Languages.(Trying my hand in poetry too)

**Present Job/ Work Experience-**

1. Technical Content Writer/ Editor with BITCS Gurugram (a mobile app development company) since past 11 months, writing technical (React, React-native, Android, iOS, Machine learning, Artificial Intelligence and more), semi-technical, business top ranking SEO blogs, website content, editing, proof reading etc. Also, have been contributing Guest posts regularly to top sites like Hubpages, Goodfirms, Readwrite, dzone, enterpreneurbreak, ShopyGen etc. and writing on Medium, dev.to, Quora as well for company products.
2. Freelancing since past 2 years in content writing- Writing SOPs (Statement of purposes for Canada, UK, Australian universities admissions).
3. Internship-Teaching at UTSAV, Gurugram - I was teaching Computers, Mathematics, English to underprivileged children at this NGO (January 2017- April 2017).

**Work Samples-**

1. <https://hubpages.com/technology/INTELLIGENT-USE-OF-BIG-DATA-BY-AMAZON-AND-NETFLIX-TO-HARNESS-GREATER-PROFIT>
2. <https://www.goodfirms.co/blog/hacks-to-speed-up-mobile-app-development>
3. <https://dzone.com/articles/flutter-vs-react-native-vs-xamarin>
4. <https://dzone.com/articles/why-flutter-is-perfect-for-building-start-up-apps>
5. And more…..

**Skills-**

1. Wordpress, MS-Word, Content marketing, SEO check, Link building (Internal linkings and outbound links on SEO posts), Reviewing, Editing, Proofreading etc. Also proficient with Remote team management tools like Slack, Trello etc.
2. Experience in writing full website content, Video scripts, testimonials and Risk-free policy for company products.

**Technical Knowledge-**

1. MS-OFFICE, C, Core-java, Visual basic.
2. Projects Undertaken- Customer Relationship Management (M.Sc-fourth semester).
3. Certificate training in Core Java (Jan-March 2015).

### Educational Background-

1. M.Sc(Comp.Sc) from MDU Rohtak, during the year 2004 obtaining 75.45%.(Securing 2nd rank in University)
2. B.Sc(Non-Med) from MDU Rohtak, during the year 2001 obtaining 51.93%.(GCW, Rohtak).
3. AISSCE from C.B.S.E board, during the year 1998 obtaining 57.8%(Model School Rohtak).
4. AISSE from C.B.S.E board during, the year 1996 obtaining 75.8 (Model School, Rohtak).

**Extra Curricular Activities-**

1. Won Handicraft competitions in school.
2. Participated and won singing and musical events in school/ college.
3. Participated and won declamations and debate competitions in school/ college.

**Personal Profile:**

Nationality : Indian

Date of Birth : 15 June 1980

Gender : Female

Marital Status : Unmarried

Languages Known : English, Hindi