**RESUME**

Vill. & P.O. - Hedon,

Teh.Samrala

Distt- Ludhiana, Punjab.

Pin Code: 141114

Mobile no: +91-97806-34382

E-Mail ID: kumarrohit9112@gmail.com

**ROHIT KUMAR**

**OBJECTIVE**

To get a job in a Company that allows me to use my skills and will provide future growth opportunities.

**ACADEMIC QUALIFICATION**

* 12th passed from PSEB, Mohali
* Graduation from Punjab University, Chandigarh

**PROFESSIONAL QUALIFICATION**

* Certificate course in Hardware and Networking from Jetking.
* 6 Months Basic Computer Course from DRDA Computer Centre, Samrala.

**SOFTWARE PROFICIENCY**

Microsoft Office tools namely Microsoft Word, Excel, Access, Powerpoint, Microsoft Outlook

**OPERATING SYSTEM**

Good configuration and troubleshooting skills in Microsoft Windows 7 / Vista / 2003 / XP

**Experience**

Good knowledge of Customs viz. Tariff Classification, Valuation, Import / Export procedure, Registration of Licensing with DGFT under various Scheme, Examination of goods etc. & Calculation of Customs Duty and all types of Misc. works relating with Import &Export clearance of Cargo and suitable knowledge of EDI Processing in 1.5 Server. Good knowledge of Customs & expertise in Drafting and writing of letter / correspondence relating to Customs.

**HOBBIES**

Keen interested in Shocker (Football Playing)

Gardening plantation in Park & maintenance of its growth

**PERSONAL DETAILS**

Language known : Hindi, Punjabi, English

Strength : Optimist, Hardwork

Marital Status : Single

Gender : Male

Nationality : Indian

**DECLARATION:**

I hereby declare that all the information provided here in are correct to the best of my knowledge.

**Date:** **(ROHIT KUMAR)**