**Amit Singh Rawat**

Suman Colony - Anand Nagar Lane no-3 , Balawala , Dehradun(U.K.) 248001

**Contact No.:- 7906026876 , 9627254442**

**E-mail – amitrwt5@gmail.com**

**Career Objective:-**

To work in a challenging situation that will bring the best out of my ability & my innovative ideas will be best utilized.

**Academic Profile:-**

**2013-2015** Master of computer application – M.C.A.

Uttaranchal institute of management

Dehradun with 63%.

**2010-2013** Bachelor of Computer Application - B.C.A.

Uttaranchal institute of management

Dehradun with 65%.

**2008-2009** Intermediate Examination- 12th

NOS Board with 57%.

**2005-2006** High school Examination- 10th

City Public High School Saharanpur (U.P. Board) with 57%.

**Industrial Training:-**

**6 Months** of Industrial Training on PHP and WORDPRESS under **Edlive Technologies** Chandigarh.

**Experience :-**

* **More than 3 Years** of Experience as a **Technical Support Executive** (U.S. Process) at **SHUBH INFOCOM** Dehradun.
* **10 Months** of Experience as an **SEO Executive** at **Pacenet Business Pvt. Ltd**.

**Key Roles :-**

* On-page / Off-page SEO
* Keyword research
* Competitors research
* Link building
* Google Analytics
* Google Search Console
* Google Tag Manager
* Google My Business
* SEO Tools
* CMS Content Management Systems (e.g. Wordpress, Open cart,)
* SMM Social media marketing (e.g. Facebook, Instagram, Youtube)
* Image Editing

**Personal Profile:-**

Date of Birth : 18/04/1991

Age : 29

Sex : Male

Nationality : Indian

Marital Status : married

Father’s Name : Mr.Prem Singh Rawat

Mother’s Name : Mrs. Rashmi Rawat

Language Known : Hindi & English

**Competencies:-**

* + - * Ability to turnaround smart work quickly on short notice.
      * Exceptional eye for and attention to detail.
      * Ability to take direction and work independently.
      * Good Team Player, Fast Learner and Hard Worker.
      * Organized and well structured at work.
      * Committed to deadlines and schedules.
      * Honest, Sincere with high level of Integrity
      * Good communication.
      * Can handle pressure.
      * Creative mind.

**Skills:-**

* Ability to communicate effectively both verbally and in writing with Managemen and colleagues with all levels of technical and

non-technical skill sets.

* Providing timely, accurate and comprehensive responses to Management.
* Support all team members by assisting with administration when required.
* Maintain excellent knowledge of company’s portfolio of products and services in order to understand customers’ needs.
* Design & develop online brand creative pieces including landing pages,banners and emails.
* Create promotional material for marketing purposes.

**Hobbies:-**

* Playing video games.
* Outgoing.
* Listening Music.
* Singing.

**Declaration:-**

I hereby declare that all the information furnished above are true and correct to the best of my knowledge and belief.

**DATE –** **Amit Singh Rawat**

**PLACE –**