**Deepa Kapri**

**Local Address:**  Randhawa Road, Kharar, Mohali, Punjab

**Permanent Address:** Veer Chakra Colony, Bhatkot Road, Pithoragarh

Uttrakhand

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Excellent grammar and English language skills. Ability to create knowledgeable and unique content from mundane information.

**Education Qualification:**

* Completed Bachelors of Science from BFIT, Dehradun with 7.5 CGPA.
* Completed my 10th and 12th from CBSE Affiliated School in Pithoragarh with 7.4 CGPA in 10th and 70 % in class 12th.

**Strengths and weaknesses:**

* I have been appreciated by my teachers and friends for my communication skills, both verbal and non verbal. Apart from that I believe that I am an integrate person, I maintain my ethics and values according to the set rules and regulations and provide complete information. I am a self reliant and self disciplined person.
* My weakness is that I am too direct; sometimes I can be a bit too honest when I provide feedback. My personality is naturally very straightforward and to the point. I have worked on it so now I am better at providing constructive feedbacks.

**Personal skills:**

* Content writing
* Marketing
* Sales
* Quick learner
* Time management
* English Proficiency
* Knowledge of MS Office

**Personal Achievements:**

* A certificate of Diploma in Computer Applications from Friends Computer , Pithoragarh
* A certificate of completion of Content Writing from Soven Developer.
* A certificate of completion of Fund Raising for Seraphina Trust, Dehradun